

## ACQUISITION COMMITTEE MANDATE

### **Role and mandate**

The Acquisition Committee's mandate is to select works – single-channel or video installation – for distribution. The Committee is committed to transparency, rigour, and impartiality in the selection process. The Committee also approves distribution pre-agreements, batch acquisitions, and all other decisions associated with acquisitions recommended by the Conservator and Distribution Coordinator. Lastly, the Committee discusses the development of Vidéographe's collection in terms of its the overall direction and needs, and makes recommendations accordingly.

In evaluating submissions received, the Committee bases its decisions and actions on the artist's work and dossier, Vidéographe's mission, the Acquisition Policy, the collection, and the expertise of each of its members. Decisions are made by majority consensus, with each member having an equal say. The Committee's decision is final.

The Committee's mandate does not extend to regular distribution activities, programming, and the dissemination of selected works.

### **Members**

The Committee consists of an odd number of members, including the Director, Distribution Coordinator, Conservator, a member of Vidéographe, and an external expert. Nominations are made on invitation by the Direction or through calls for participation and are approved by the Board. Each member's mandate should not exceed two years, with the exception of Vidéographe employees.

### **Quorum**

The presence of at least four members is required for quorum. An absent member may send his or her choice by email to the Distribution Coordinator prior to the meeting.

### **Meetings**

The Committee meets six times per year, every two months.