# Acquisition committee mandate 

Vidéographe

## ROLE AND MANDATE

The Acquisition Committee's mandate is to select works - single-channel or video installation - for distribution. The Committee is committed to transparency, rigour, and impartiality in the selection process. The Committee also approves distribution preagreements, batch acquisitions, and all other decisions associated with acquisitions recommended by the Conservator and Distribution Coordinator. Lastly, the Committee discusses the development of Vidéographe's collection in terms of its the overall direction and needs, and makes recommendations accordingly.

In evaluating submissions received, the Committee bases its decisions and actions on the artist's work and dossier, Vidéographe's mission, the Acquisition Policy, the collection, and the expertise of each of its members. Decisions are made by majority consensus, with each member having an equal say. The Committee's decision is tinal.

The Committee's mandate does not extend to regular distribution activities, programming, and the dissemmination of selected works.

## MEMBERS

The Committee consists of an odd number of members, including the Director, Distribution Coordinator, Conservator, a member of Vidéographe, and an external expert. Nominations are made on invitation by the Direction or through calls for participation and are approved by the Board. Each member's mandate should not exceed two years, with the exception of Vidéographe employees.

## QUORUM

The presence of at least four members is required for quorum. An absent member may send his or her choice by email to the Distribution Coordinator prior to the meeting.

## MEETINGS

The Committee meets six times per year, every two months.

